



OFFICE OF HUMAN RESOURCES

Master listing of Essential and Non-Essential employees

Per MCPR Section 15-6 (c)(2), the Office of Human Resources has coordinated efforts with each department's HR Liaison to maintain and update the county-wide list of Essential employees. Essential employees are defined as employees designated in an occupational class who must report to work during a period of liberal leave and general emergencies.

Employees designated as Essential will receive premium pay (double pay) for hours worked during the period of general emergency and receive regular pay for hours worked during periods of liberal leave. These employees have been notified that they have been designated as Essential employees. Please note that if at any time there is a need to change the designation of a position from Essential to Non-Essential or vice-versa, each department's HR Liaison must update and forward the Position Profile Form (PPF) to the Office of Human Resources to insure proper record keeping.

Questions on this matter may be referred to Laetitia Gnago, Human Resources Specialist at 240-777-5198 or by email at laetitia.gnago@montgomerycountymd.gov.